

## AGENDA PAPER

**Item Number:** 14  
**Date of Meeting:** 8-9 May 2013  
**Subject:** Final Project Update on G100 Code Refresh Project

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### Purpose

To provide the Board with the final project update on the G100 Code of Conduct project and to request the Board's editorial comments in respect of the final draft of the G100 Code of Conduct.

### Background

APESB Chairman Kate Spargo and Director Peter Day met with the National Executive of the G100 in March 2012 to discuss matters of mutual interest. At this meeting the following matters were discussed:

- APESB's offer of assistance to the G100 who were about to commence a review of their Code;
- Nomination of G100 representatives to APESB taskforces to develop pronouncements relevant to Members in Business; and
- Establishment of communication protocols between APESB staff and G100 staff to enable progression of matters of mutual interest.

Subsequently, APESB Technical Staff met with the G100 Secretary to discuss the proposed project and to explore ways to collaborate on projects of mutual interest.

In June 2012, APESB Technical Staff and the G100 Secretary met to discuss the Taskforce composition and project objectives.

The joint G100/APESB Taskforce comprises representatives from the G100 (Tom Pockett, Michael Venter and Stewart Cummins) and APESB (Peter Day – a non-executive director and former CFO and Cath Mulcare – a current CFO) supported by staff (Geoff Harris and Rob Nickel).

The Taskforce first met on 2 November 2012 by teleconference and agreed that, although the principles in the Code are robust, the Code should be rewritten as a contemporary document. The Taskforce also agreed a broad timeline and the basis of its approach.

A draft Code was written by staff and then circulated to the G100 National Executive for their consideration and to the joint G100/APESB Taskforce for comment. As of 12 February 2013, comments were received from all Taskforce members and the proposed Code was updated to reflect their feedback.

The joint G100/APESB Taskforce met one final time on 23 April 2013 to review further commentary from G100 stakeholders and to finalise the G100 Code of Conduct. Please refer to the attachment for details of the final draft of the G100 Code of Conduct.

### **Project Timeline**

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<b>Nov – Dec 2012</b> <b>Jan – Feb 2013</b>	Develop first draft <ul style="list-style-type: none"><li>• Taskforce to review draft</li><li>• Review by G100 National Executive and others (G100 National Executive meeting 5 Feb and APESB meeting 25 Feb)</li></ul>
<b>March 2013</b> <b>April 2013</b>	Finalise the G100 Code G100 National Executive approval (meeting 9 April 2013)
<b>May 2013</b>	<ul style="list-style-type: none"><li>• APESB Meeting 8 – 9 May 2013</li><li>• Code published by G100</li></ul>

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### **Consideration of Issues**

Refer to the attached final draft of G100 Code of Conduct.

### **Staff Recommendation**

The Board note the progress on the G100 Code Refresh Project and provide the Board's editorial comments in respect of the final draft of the G100 Code of Conduct.

### **Material Presented**

- Attachment 13(a) – Final draft of the G100 Code of Conduct (Confidential)

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**Date:** 26 April 2013