

ACCOUNTING PROFESSIONAL & ETHICAL STANDARDS BOARD LIMITED
MINUTES OF THE 8th MEETING OF THE COMPILATION OF FINANCIAL INFORMATION
TASKFORCE

29 September 2014 3.30 pm – 4.10 pm

Teleconference

1. Present and Apologies

Present

Mr Channa Wijesinghe (Chairman), Ms Dianne Azoor-Hughes, Mr Michael Cain, Mr Paul Meredith and Mr Colin Parker.

In Attendance

Mr Stuart Black (APESB Board member), Ms Saras Shanmugam and Ms Margareth Lioe.

Apologies

Mr Dennis Robertson and Mr Amir Ghandar.

2. Minutes of Previous Meeting

The minutes of the 7th Compilation of Financial Information Taskforce meeting held by teleconference on 29 April 2014 were accepted with no amendments.

3. Discussion on APES 315 General Comments Table

The taskforce noted and agreed to the comments made by Technical Staff in respect of the APES 315 General Comments Table. The taskforce discussed the following matters:

a) Obtaining an acknowledgment from the Client

The challenges of obtaining a written acknowledgement from a Client and discussed the following methods by which this can be achieved:

- Develop an example of an acknowledgment letter and include it as an appendix to APES 315; or
- Provide guidance in APES 315 that this may be obtained by an audit style representation letter or be incorporated as part of the Engagement Letter.

The taskforce also discussed the option of Professional Bodies developing guidance in this regard for Members.

b) Feedback in relation to Small and Medium Practitioners (SMPs)

A taskforce member noted that the majority of SMPs lack awareness of the requirements outlined in the existing APES 315 and that it is quite challenging when he performs quality reviews.

4. Discussion on APES 315 Specific Comments Table

The taskforce noted and agreed to the comments made by Technical Staff in respect of the APES 315 Specific Comments Table.

The taskforce discussed Item no 13 – Departures from an *Applicable Financial Reporting Framework*. The taskforce was of the view that when Compilation Engagements are completed in accordance with a Special Purpose Framework, a 'departure' from the Applicable Financial Reporting Framework is unlikely to arise as the Member is compiling the financial information. The taskforce was of the view that these provisions require revision to improve its clarity.

The taskforce agreed to amend the definition of '*Applicable Financial Reporting Framework*' to make it consistent with the AUASB.

5. Way Forward

APESB Technical Staff will circulate any additional feedback received from taskforce members who were unable to attend the taskforce meeting. The Chairman informed the taskforce that a preliminary review of the respondents' comments will be performed by the Board at its 14 October 2014 Board meeting. A taskforce meeting will be held following the October 2014 Board meeting to provide an update on the Board's views and direction in respect of the outstanding matters and to consider a marked-up version of the proposed APES 315.

6. Closing of Meeting

The meeting was closed at 4.10 pm.