

## 26th MEETING OF THE BOARD OF DIRECTORS

### AGENDA

Thursday 7 May 2009 from 10.00 am – 12.00 pm  
and

Friday 8 May 2009 from 8.30 am – 5.00 pm  
Burke and Wills Room

Level 9, 33 Erskine Street, Sydney, New South Wales, 2000

#### DAY ONE

10.00 am	1	Present and Apologies *	KS
	2	Board Appointments *	KS
	3	Minutes from the Meeting held 9 February 2009 (Attachment 1) *	KS
	4	Business Arising from Previous Meetings (Attachment 2) *	RP
	4.1	Document Management Protocol (Action item # 254 and # 275) (Attachment 3) *	RP
	5	Chairperson's Report (Attachment 4) *	KS
	6	Secretariat Manager's Report (Attachment 5) *	RP
	6.1	Occupational Health & Safety (Attachment 6) *	RP
	7	Senior Project Manager's Report (Attachment 7) *	CW
	8	Financial Reports (January – March 2009) (Attachment 8)*	RP
	9	Other Business *	
	9.1	Travel and Accommodation Policy (Attachment 9) *	RP
12.00 pm	10	Meeting Close	
		Lunch*	
		<i>Ms Alice McCleary (Australian representative to the International Ethics Standards Board for Accountants (IESBA) will join the Board for lunch to discuss the work program of the IESBA for 2009 - 2010</i>	
1.00 pm		Strategic Planning Session (Directors and Staff Only) *	

\* denotes items to be discussed in private

**DAY TWO**

<b>8.30 am</b>	<b>11</b>	<b>Standards Development and Review</b>	
		11.1 APES 110 v Code of Professional Conduct for Tax Agents (Attachment 10)	<b>CW</b>
		11.2 APES 210 Six Month Review (Attachment 11)	<b>CW</b>
		11.3 APES 305 Terms of Engagement (Attachment 12)	<b>CW</b>
		11.4 Update on Proposed Standard APES 335 Financial Advisory Services (Attachment 13)	<b>CW</b>
<b>10.30 am</b>		<b>Morning Tea</b>	
<b>11.00 am</b>		11.5 APES 110 Code of Ethical for Professional Accountants Project Proposal (Attachment 14)	<b>CW</b>
		11.6 ED 05/08 Insolvency Services (Attachment 15)	<b>CW</b>
<b>1.00 pm</b>		<b>Lunch</b>	
<b>1.30 pm</b>		11.7 ED 0X/09 Proposed Standard APES 350 Due Diligence Committees (Attachment 16)	<b>CW</b>
<b>3.30 pm</b>		<b>Afternoon Tea</b>	
<b>3.45 pm</b>		11.8 ED01/09 APES 320 Quality Control for Firms (Attachment 17)	<b>CW</b>
		11.9 International Update (Attachment 18)	<b>CW</b>
<b>5.00 pm</b>	<b>12</b>	<b>Other Business</b>	<b>KS</b>
<b>5.30 pm</b>		<b>Meeting Close</b>	<b>KS</b>
		<b>Next Meeting: 10 – 11 August 2009 (Melbourne)</b>	<b>KS</b>

**NOTE:** The running order and time allocated to agenda items is subject to change prior to and during the course of the meeting. The APESB will endeavour, to the extent possible, contact registered attendees of changes.