

**ACCOUNTING PROFESSIONAL & ETHICAL STANDARDS BOARD LIMITED**  
**MINUTES OF THE 4<sup>th</sup> MEETING OF THE APES GN 20 OUTSOURCING TASKFORCE**

**18<sup>th</sup> October 2010 from 3.30 PM – 4.25 PM**

**Teleconference**

**1. Present and Apologies**

Present:

Mr. Channa Wijesinghe (Chairman), Mr. Bruce Coombes, Mr. Harry Rosenberg, Ms. Tiina Liisa Sexton and Mr. Tom Ravlic

In Attendance

Mr. Stuart Black (Board Member), Ms Rozelle Azad and Ms Si-Jia Li

Apologies

Mr. Siva Navaratnam and Mr. Paul Meredith

**2. Review of minutes**

The minutes of the 3<sup>rd</sup> Outsourcing taskforce meeting held by teleconference on 19<sup>th</sup> January 2010 were accepted without amendment.

**3. Discussion on Proposed Principles to be addressed in APES GN 20 *Outsourced Accounting Services***

Mr. Channa Wijesinghe informed the taskforce that the draft guidance note was presented to the February 2010 APESB Board meeting. Mr Bruce Coombes was also present at the Board meeting. The Board considered the draft guidance note and has raised a significant issue as to whether the proposed pronouncement should be a guidance note or redrafted as a Standard. In response to the Board's comment, APESB Technical Staff have prepared a comparison table mapping the relevant principles of APES GN 20 to where similar mandatory requirements already exist in other APES Standards (Such as APES 110 and APES 320).

Based on the discussion held between taskforce members during the meeting, the general consensus formed was to recommend to the Board that the pronouncement should remain a guidance note. This is because Outsourced Accounting Services is still an evolving industry and thus the initial issuance of guidance note would be appropriate. The potential to convert the guidance note to a Standard can be evaluated in the future based on practical experience of APES GN 20.

**4. Way forward**

It was agreed that APESB Technical Staff would prepare and circulate the relevant Board papers for further review and comment and thereafter present it at the November 2010 Board meeting.

## **5. Close of meeting**

The next meeting of the taskforce will be convened at a date to be determined.